

ADDERBURY PARISH COUNCIL – SUMMARY OF DECISIONS

TUESDAY 29 MARCH 2022

Clerk & Responsible Financial Officer
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This is a summary of the decisions and not the formal minutes of the Adderbury Parish Council meeting held on 29 March 2022 at Church House, High Street, Adderbury.

If you require further information on the meeting, please contact the Clerk to the Parish Council, Theresa Goss on 01295 710965, during normal office hours.

PRESENT: Chairman Councillor Diane Bratt; Councillors Jacky Atkinson, Sue Jelfs, Ann Lyons, Laura Walker and Lucy Wells.

ALSO IN ATTENDANCE: Theresa Goss (Clerk and Responsible Financial Officer), Trish Fennell and five members of the public.

SUMMARY OF DECISIONS

1. **Welcome** – The Chairman welcomed everyone to the meeting.
2. **Apologies for absence** – Parish Councillors Simon Davies and Oliver Ighani. District Councillors Mike Bishop, Andrew McHugh and Adam Nell.
3. **Declarations of Interest** – All Councillors as Trustees of the Lucy Plackett Playing Field.
4. **Minutes & Matters Arising** – The minutes of the meeting held on 15 February 2022 were approved.
5. **Chairman’s Announcements**
 - Report on the meeting with Oxfordshire County Council and The Order of St John Care Trust with regard to the responsibility for the overgrown land outside Lake House in Lake Walk.
 - Works had been completed to the outside toilet at the Friends Meeting House. There is still some plumbing work needed and the Chairman would contact a plumber to complete the work.
 - The Chairman would contact Fourth Corner about outstanding works to shrubs at the FMH.
6. **Open Forum** – Residents addressed the Parish Council. Information would be in the minutes.
7. **Reports from County and District Councillors** – No reports.
8. **Planning**
 - i) Planning Applications - The planning applications considered by the Parish Council since the last meeting were noted and comments approved.
 - ii) Results of Planning Applications - The results of planning applications determined by Cherwell District Council's Planning Committee were noted.
9. **Village Matters**
 - i) Traffic Calming – The traffic survey, at 13 locations in the Parish, would be conducted by the County Council; noted that the village survey for the proposal of 20 mph limit restrictions in Adderbury (Survey Monkey) had

been published; the Community Speed Watch Scheme continue to be supported; it be noted that consideration of the closure of the western arm of the oak tree junction (Milton Road/Horn Hill Road) will be deferred until the results of the proposed 20 mph speed restrictions survey are known; and thanks passed to Bob Meadows and Melissa Zuydam for their support with traffic calming project.

- ii) FOCAL – Noted and the Clerk, Chairman and Councillor Jacky Atkinson be given delegated authority to investigate the use of the Covid-19 grant on the purchase of new books for the Library.
- iii) The Milton Road Community Project – The Chairman and Clerk were authorised to continue the management of the land and the pitch area including the mowing and other requirements like fertiliser and spraying of weeds; the Project Management Team were authorised to continue working with the WFAC residents' group to progress the Building Phase of the project; and the Chairman and Architect were authorised to continue to work on the discharge of planning conditions.
- iv) HM The Queen's Platinum Jubilee Events – Clerk, Chairman and Councillor Jacky Atkinson be given delegated authority to discuss the project with the residents group and agree how best to distribute the funding.
- v) Bench Survey – Paul Lester be asked to repair the bench near to The Red Lion. Councillor Lucy Wells to inspect all benches and Clerk to provide a list.
- vi) Annual Parish Meeting (APM) – Noted.
- vi) Day of Dance, 23 April 2022 – Parish Council to fund the cost of two portable toilets at £164 plus VAT. More volunteers were needed to marshal the road closure.
- vii) Longwall Footpath (Footpath 17) – Noted a request be sent to the County Council's Footpaths Officer and S106 Officer that this improvement be progressed asap, preferably this summer 2022. Councillor Fatemian be requested to support this project.

10. **Parish Council Matters**

- i) Vacancies – Rachel Moffatt and Lynda Thirzie-Smart co-opted onto the Parish Council.
- ii) Parish Council Surgery – Councillors Diane Bratt and Ann Lyons were present, but no residents attended.
- iii) Committee Minutes/Recommendations – Staffing Committee minutes deferred to confidential section of the meeting.
- iv) Health and Safety
 - The Rise Play Area – Strap for baby swings needed repairing.
 - Lucy Plackett Play Area – No new issues.
 - Adderbury Lakes – Noted and thanks to Rick Atkinson and Rachel Moffatt for all their work at the Lakes.
- v) Parish Council Newsletter/Communication with the Village – Deferred.
- vi) Support for Ukraine - The Parish Council supports all efforts in the village to raise funds for the Ukrainian refugees.

11. **Finance**

- i) Accounts for Payment, Income, Uncashed payment & Bank Reconciliation – The income, uncashed payments, bank reconciliation and accounts for payment were approved.
- ii) Financial Report – Noted.
- iii) Budget Monitoring April 2021 to March 2022 – Noted.

iv) Councillor to Monitor Financial Matters – Defer.

12. **Correspondence** – None.

The Lucy Jane Plackett Charity

(One item)

13. **Works to Lime Trees in the Lucy Plackett Playing Field** – Chairman given delegated authority to decide whether the works to the trees should go ahead, following advice from Cherwell District Council.

14. **Exclusion of the Public and Press** – Approved

15. **Staffing Committee Minutes** – Approved.

16. **Meeting Dates** - Future meeting dates are as follows and would commence at 7.30pm in Church House, High Street, Adderbury.

- 12 April 2022 (Annual Parish Meeting)
- 26 April 2022
- 24 May 2022
- 28 June 2022

17. **Items for the Next Agenda (Items of Information Only)**

- Monitoring of brambles at the Lucy Plackett Playing Field
- Lucy Plackett Playing Field – Area for Dogs
- Members' Allowances 2022/2023
- Plot 17A Tenancy Agreement
- Members' Allowances 2022/2023
- Parish Council Newsletter/Communication with the Village